



May 16, 2020

GENERAL CIRCULAR NO. 2: 2020 – 21

Dear Parents / Guardians,

Cordial greetings from Xavier family!

At the outset I would like to express my sincere gratitude to each one of you for the support extended to our online classes and other teaching materials made available to your ward through various digital platforms like WhatsApp Groups, social media applications and the School Website. I truly empathize with each member of your family during this critical time of pandemic. I am sure that through sheer determination, spirit of optimism and fortitude, all of us can face the trials and tribulations we are undergoing. I pray and hope that the Almighty God may continue to protect us. Now I would like to apprise you of the forthcoming events

Summer Vacation: The Summer Vacation for all classes will begin from **Monday, May 18, 2020** and it will end on **Sunday June 21, 2020**. During this period online classes will be discontinued. Since travel is not recommended by the authorities mostly your ward will be remaining at home. So I expect the students to utilize the time judiciously during this summer break. Your ward should be encouraged to spend significant time in regular studies, completing the pending works, projects and assignments. The teachers will be uploading some of the tasks on the school website, which the students compulsorily need to complete. Your ward is expected to complete and submit the assigned tasks to the respective teacher(s) on the reopening of the school. You should encourage your ward to develop reading habits so that he / she may become more creative in thinking, more innovative in action and well informed of the realities of life and current affairs.

Re-opening of the school: As we are slowly trickling into lockdown-4 and there is an element of uncertainty. No decision can be taken at this juncture. However, we expect to start the school from July, 2020. Various suggestions are being proposed to HRD Ministry with regard to opening of the schools all over the country. Re-opening of the school will fully depend upon the official notification from the state government in this regard.

Resumption of online classes for std. I - XII: Teachers were conducting online classes on various platforms using their expertise and experience. In order to maintain uniformity and to adopt a structured approach in conducting online classes, the school management has decided to rope in a **user friendly digital platform**. Regular time schedule will be drawn. It will be mandatory for all the students to attend the online classes. Attendance will be taken. The second round of online classes for std. I – XII will resume from **Monday, June 22, 2020** till the school reopens.

Periodic Test-I (PT-I): In case regular classes resume from July 2020, PT-I will be conducted for all classes in **August, 2020**. Otherwise online assessment will be conducted. The exact dates of PT-I and other details of the online assessment will be shared with you well in advance.

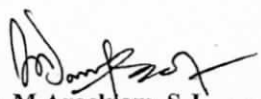
Professional Training Program for Teachers in Online Classes: In order to conduct the online classes in a systematic and structured way the teachers will be given training in small groups by the experts in the month of June, 2020.

Office Timing during Summer Vacation: The school office will remain open on all working days from 08:00 a.m. to 12:30 p.m. In case you visit the school campus, kindly follow the safety norms.

Kindly be in solidarity with the health workers and civic authorities so that together we can overcome the prevailing pandemic. Stay Home & Keep The Nation Safe.

God Bless You

Sincerely yours,


Fr. M Arockiam, S.J.
Principal 16/05/2020