



St. Xavier's Senior Secondary School
C-Scheme, Jaipur – 302 001



**Online Application for Admission to class - I
for the Academic Session 2024 - 25**

**BEFORE PROCEEDING FOR THE ONLINE REGISTRATION, PLEASE KEEP ALL
DOCUMENTS READY AS REQUIRED IN POINT NO. 5.**

Dear Parents/Guardians,

Kindly read the following instructions before you fill in the online application form for admission to **Class I** which will be available on the school website <http://www.stxaviersschooljaipur.com> from **03 January to 13 January 2024. (ONLY ONLINE REGISTRATION)**

1. Fill in all the required information as indicated on the online application form. (*Expanded name of the student, father and mother must be given. Titles should be similar in all the documents like Municipal birth certificate, adhaar card and passport, etc.*). **Incomplete/wrongly filled forms will not be accepted.**
2. Apply under **ONLY ONE CATEGORY** (General/Alumni/Sibling/Staff/Christian*). Multiple category applications will be rejected. **After applying, shifting from one category to another category is not permitted.** [**Catholics of St. Xavier's, C-Scheme parish (both boys and girls) and Sacred Heart Church, Ghat Gate parish (only boys) will be treated in reserved category. Christians of other denominations and Catholics of other parishes will be selected by lottery.*]
3. Submit only one application form per candidate.
4. Only children born between **01 April 2017 and 31 March 2018** (*inclusive of both dates*) are eligible for admission.
5. After filling and submitting the online application form, take a print of the same and submit it to the School Accounts Office on the date printed on the form along with the following-
 - a. Transaction slip of the **NON-REFUNDABLE** online payment of **₹2000/-** (Rs. Two thousand). In case of any rejection/disqualification, **no claim will be entertained.** This amount is collected towards the administrative and the admission process for the academic year 2024-25).
 - b. Recent family photograph of the child sitting at the centre (*postcard size*) taken on or after 01-January-2024. If any sibling is studying in this school, then include the sibling in winter uniform.
 - c. Photocopy of the birth certificate issued by any competent Govt. authority like the Municipality.
 - d. Photocopy of the UKG/PREP mark sheet.
 - e. Address proof (Photocopy of Aadhaar/Voter ID/Passport/Electricity Bill/Driving License, etc. *Any one of them*).
 - f. In case of a Catholic/Christian candidate belonging to a mainstream registered church – Photocopy of the baptism certificate and a letter from the Parish Priest/Pastor is a must.
 - g. In case of our C-Scheme School Alumni – Photocopy of alumni I-Card is necessary. A minimum of FIVE years membership is required. An alumnus/alumna who takes on the spot membership will not be considered for lottery under the alumni category.
 - h. In case of Sibling studying in this school: Submit a photocopy of the latest mark sheet along with proof of payment of fees for three quarters (2023-24) of the sibling is necessary.
 - i. **TO HAVE A UNIQUE ID**
The Aadhaar number of the candidate (12 digits without the two dashes) is to be entered and will be used as the user ID for the application form. If the Aadhaar number of the candidate is not available, then enter the Aadhaar number of the father or the mother as user ID. **A photocopy of the Aadhaar card, which was used for unique ID should be submitted at the time of depositing the form.**
The 10-digit mobile number you enter is your password for accessing the application form and for further communication.

The decisions carried out pertaining to the admission process are totally under the purview of the school admission committee/management. Its decision shall remain final and binding.

➤ IN JAIPUR, ST. XAVIER'S SR. SEC. SCHOOL, NEVTA IS THE ONLY BRANCH SCHOOL OF ST. XAVIER'S SR. SEC. SCHOOL, C-SCHEME.

➤ WE HAVE NO ASSOCIATION WITH ANY OTHER SCHOOL IN JAIPUR.

15/12/2023



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Important Dates to Remember

Dates	Activity
03 Jan to 13 Jan 2024	Online registration only
<u>Submission of Forms</u> 05 Jan to 20 Jan 2024 (on working days only) Timings 9:00 a.m. to 1:00 p.m.	Submission of printed copy of the duly filled online application form and a copy of the required documents (as in point no. 5 above) to the School Accounts Office . (Please bring the ORIGINAL DOCUMENTS along with photocopies for verification)
<u>Draw of Lots</u> (applicable for all categories) except reserved category Sunday 28 Jan 2024 Timings of the draw of lots will be intimated on the school website by 27-01-2024.	The school officials and observers will draw the lots which will be live streamed from 10:30 a.m. starting from general category (boys). Details will be displayed on the school website by 27-Jan-2024. The form number of those candidates selected by draw of lots will be uploaded on the school website by 06:00 p.m. on 28-Jan-2024.
<u>Declaration of Result</u> Saturday 03 Feb 2024 at 02:00 p.m.	The list of the selected students for provisional admission to class - I (2024-2025) will be displayed on the school notice board and on the school website.

Distribution of Seats

Category	Total Number of Seats = 200	Breakup of seats	
A	Reserved Category (Staff/Management Quota/Catholics) <i>The Catholics of St. Xavier's, C-Scheme parish (both boys and girls) and Sacred Heart Church, Ghat Gate parish (only boys)</i>	60	
B	Christians <i>of other denominations and Catholics of other parishes will be selected by the draw of lots</i>	10	05 boys
			05 girls
C	St. Xavier's Jaipur C-Scheme Alumni (to be selected by draw of lots)	14	07 boys
			07 girls
D	Sibling (to be selected by draw of lots)	14	07 boys
			07 girls
E	General Category (to be selected by draw of lots)	102	51 boys
			51 girls

Fr. M. Arockiam, S.J.
Principal

Friday, 15 December, 2023